



Empowering Job Seekers ~
Strengthening Communities

February 2019

Community Career Center
1815 W. Diehl Road, Suite 900
Naperville, Illinois 60563
630-961-5665
Office Hours:
Monday-Thursday: 9:00-3:00
Friday-Saturday: 9:00-1:00

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
				1	2	3
					9:00-10:00 Orientation to the CCC	
4	5	6	7	8	9	10
9:00-10:30 MAP – “Make a Plan” Accountability Group (networking) <i>THE HIGHLY EFFECTIVE JOB SEARCH SERIES – Keith Owens</i> 10:30-1:00 Getting the Interview and Nailing It 1:15-3:00 Resume: Creating Compelling Messages	9:15-10:45 The Power of Clothes: Business Attire 2019 (Mary Alice Vanderby)	9:00-10:00 Orientation to the CCC 10:30-12:30 Job Club (networking) 12:30-2:00 In Transition? How About Buying Your Own Business or Franchise? (Steve Eschbach)			9:00-10:00 Orientation to the CCC	
11	12	13	14	15	16	17
9:00-10:30 MAP – “Make a Plan” Accountability Group (networking) <i>THE HIGHLY EFFECTIVE JOB SEARCH SERIES – Keith Owens</i> 10:30-1:00 Cracking the Code of the job Description 1:15-3:00 Compensation Conversations		9:00-10:00 Orientation to the CCC 10:30-12:30 Job Club (networking) 12:30-2:00 Ask the Recruiter (Bruce Martin)	9:15-10:45 <i>The Microsoft Office Series</i> Working with Excel Tables and What If Analysis (Judy Beaver)		9:00-10:00 Orientation to the CCC 10:00-12:15 Tips and Tricks for a Crazy Successful Job Search (Karen Novak)	
18	19	20	21	22	23	24
CCC Closed for President’s Day	9:30 – 10:30 Lean-In Women’s Networking Group (Ginger Neenan)	9:00-10:00 Orientation to the CCC 10:30-12:30 Job Club (networking) 1:00-2:30 Speaking Powerfully in Your Job Search (Euridice Oware)	9:30 – 10:30 MNG – Men’s Networking Group (Tom Martens)		9:00-10:00 Orientation to the CCC 10:30 – 11:45 LinkedIn Workshop (Orin Albrecht)	
25	26	27	28			
9:00-10:30 MAP – “Make a Plan” Accountability Group (networking) <i>THE HIGHLY EFFECTIVE JOB SEARCH SERIES – Keith Owens</i> 10:30-12:30 Strengthening Your Job Search 12:45-3:00 Creating a Job Search Project Plan		9:00-10:00 Orientation to the CCC 10:30-12:30 Job Club (networking) 12:30-2:00 The Gray Hair Laws of Networking (Scott Kane)	9:15-10:45 Tech Tools and Tips for Your Job Search (Terri Craig)			

Workshops are included in CCC membership. Non-member fee for workshops: \$25. Networking events are free to all job seekers.

For Workshop Descriptions and to RSVP go to www.communitycareercenter.org

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