



Empowering Job Seekers ~
Strengthening Communities

April 2017

Community Career Center

1815 W. Diehl Road, Suite 900

Naperville, Illinois 60563

630-961-5665

Office Hours:

Monday-Thursday: 9:00-3:00

Friday-Saturday: 9:00-1:00

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
					1 9:00-10:00 Orientation to the CCC 10:30-12:00 Speaking Powerfully in Goal Setting and Planning (<i>Euridice Oware, PhD, DTM</i>)	2
3 9:00-10:30 MAP – “Make a Plan” Accountability Group (networking)	4 <i>THE HIGHLY EFFECTIVE JOB SEARCH SERIES – Keith Owens (canceled)</i>	5 9:00-10:00 Orientation to the CCC 10:30-12:30 Job Club (networking) 1:00-2:30 Beating the Age Bias: Job Search Tips for Mature Professionals (<i>Terri Craig, Business/Career coach</i>)	6 <i>EMPOWER TO EMPLOY SERIES – In Partnership with Chicago Cares and Accenture</i> 9:00-11:00 Budgeting Skills: Learn About Money Management and Building Credit 1:00-3:00 Networking 101: Build Your Networking Skills	7	8 9:00-10:00 Orientation to the CCC	9
10 9:00-10:30 MAP – “Make a Plan” Accountability Group (networking) 11:00-12:30 SHEIFGAB – Staying Sane, Motivated and Productive in Job Search (<i>Conor Cunneen, www.IrishmanSpeaks.com</i>)	11 9:30-11:30 Grief and Transition – What To Do With The Pain of Moving On (<i>Joe Dubowski</i>) 1:00-2:30 Lean-In Circle: Women’s Networking Group (<i>Kim White</i>)	12 9:00-10:00 Orientation to the CCC 10:30-12:30 Job Club (networking) <i>EMPOWER TO EMPLOY SERIES – In Partnership with Chicago Cares/Accenture</i> 1:00-3:00 Interview Skills: Develop Excellent	13 10:00-12:00 Basic Excel (<i>Judy Beaver</i>) 12:30-2:00 The Only Computer Backup Solution You Need (<i>Keitaro Matsuoka, Rasmussen College</i>)	14 CCC Closed - Good Friday	15 CCC Closed - Easter	16
17 9:00-10:30 MAP – “Make a Plan” Accountability Group (networking) 12:00-3:00 Re-Launch Meeting #1 (Invitation Only)	18 <i>THE HIGHLY EFFECTIVE JOB SEARCH SERIES – Keith Owens</i> 10:00-12:30 Getting the Interview and Nailing It 1:00-2:45 Resume – Creating Compelling Messages	19 9:00-10:00 Orientation to the CCC 10:30-12:30 Job Club (networking)	20 <i>EMPOWER TO EMPLOY SERIES – In Partnership with Chicago Cares and Accenture</i> 9:00-11:00 Communication Skills: Learn how to Better Communicate on the Job 1:00-3:00 Resume Writing: Learn to Write a Professional Resume	21	22 9:00-10:00 Orientation to the CCC 10:30-12:30 Linkedin Workshop (<i>Orin Albrecht, Dunkin Brands</i>)	23
24 9:00-10:30 MAP – “Make a Plan” Accountability Group (networking) 11:00-12:30 MNG–Men’s Networking Group (<i>Tom Martens</i>)	25	26 9:00-10:00 Orientation to the CCC 10:30-12:30 Job Club (networking)	27 <i>EMPOWER TO EMPLOY SERIES – In Partnership with Chicago Cares and Accenture</i> 9:00-11:00 Teamwork Skills: Engage in Activities to Develop Your Teamwork Skills	28	29 9:00-10:00 Orientation to the CCC	30

Workshops are included in CCC membership. Non-member fee for workshops: \$15. Networking events are free to all job seekers.

For Workshop Descriptions and to RSVP go to www.communitycareercenter.org

Workshops are included in CCC membership. Non-member fee for workshops: \$15. Networking events are free to all job seekers.
For Workshop Descriptions and to RSVP go to www.communitycareercenter.org