



Empowering Job Seekers ~
Strengthening Communities

October 2017

Community Career Center
1815 W. Diehl Road, Suite 900
Naperville, Illinois 60563
630-961-5665
Office Hours:
Monday-Thursday: 9:00-3:00
Friday-Saturday: 9:00-1:00

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
30 9:00-10:30 MAP – “Make a Plan” Accountability Group (networking) <i>THE HIGHLY EFFECTIVE JOB SEARCH SERIES – Keith Owens</i> 10:30-1:00 Getting the Interview and Nailing It 1:15-3:00 Resume-Creating Compelling Messages	31					1
2 9:00-10:30 MAP – “Make a Plan” Accountability Group (networking)	3 9:30-12:30 The 7 Habits of Highly Effective People – In Transition (Bill Schrack)	4 9:00-10:00 Orientation to the CCC 10:30-12:30 Job Club (networking) 1-2:30 Lean-in Women’s Networking Group (Kim White)	5 1:00-2:30 A Time for Transformation (Zach Ursiny & Kristen Bauer)	6	7 9:00-10:00 Orientation to the CCC 10:00-1:00 Introduction to Excel Pivot Tables for Windows (Kevin Glover)	8
9 CCC Closed – Columbus Day	10 9:00-10:30 SHEIFGAB -8 Building Blocks to Stay Sane, Motivated and Productive in Your Job Search (Conor Cuneen)	11 9:00-10:00 Orientation to the CCC 10:30-12:30 Job Club (networking) 12:45-2:30 Improv for Business (Jim Waszak)	12 9:30-11:00 Franchising 101: Why, Who and How of Franchising (Gloria Spielman) 1:00-2:30 Speaking Powerfully (Euridice Oware)	13	14 9:00-10:00 Orientation to the CCC	15
16 9:00-10:30 MAP – “Make a Plan” Accountability Group (networking) <i>THE HIGHLY EFFECTIVE JOB SEARCH SERIES – Keith Owens</i> 10:30-12:30 Strengthening Your Job Search 1:00-3:00 Job Search Project Plan	17 9:00-12:30 Interviewing Skills (John McCarthy)	18 9:00-10:00 Orientation to the CCC 10:30-12:30 Job Club (networking) 12:45-2:45 25 Reasons You’ll be Rejected From a Position and Never be Told (Jim Augstgen, Motorola)	19 9:00-12:00 Re-Launch 5.0 Meeting #1 (Advanced Registration Required)	20	21 9:00-10:00 Orientation to the CCC 10:30-12:45 LinkedIn Workshop (Orin Albrecht, Dunkin Brands)	22
23 9:00-10:30 MAP – “Make a Plan” Accountability Group (networking) 11:00-12:30 MNG-Men’s Networking Group (Tom Martens) 1:00-3:00 Turning Pointe visits the CCC	24 12:30-2:00 Networking for Jobseekers (Kent Palmer)	25 9:00-10:00 Orientation to the CCC 10:30-12:30 Job Club (networking) 1:00-2:30 Developing Effective Strategies to Improve Goal Setting and Time Management Skills (Ginger Neenan)	26 12:30-2:30 Excel: Working With Tables and What-If Analysis (Judy Beaver)	27	28 9:00-10:00 Orientation to the CCC	29

Workshops are included in CCC membership. Non-member fee for workshops: \$20. Networking events are free to all job seekers.

For Workshop Descriptions and to RSVP go to www.communitycareercenter.org

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